

POLICIES AND AGREEMENT

Lessons: Please be sure to arrive on time to your lessons. Students are expected to be prepared and ready to work on the material assigned from the previous lesson. If parents/guardians would like to stay up to date on what materials/homework I give each student, I'm more than happy to send an email with the assignments.

Cancellations: I have a 24 hour cancellation policy with no refunds. If there is more than 24 hours notice, students are allowed 2 makeups per semester. If a scheduled voice lesson needs to be cancelled, you must notify the voice instructor within 24 hours of the lesson time in order to qualify for a make-up lesson. Make-up lessons will be rescheduled based on the voice instructors availability and must be rescheduled to occur prior to the end of the semester.

Fall Semester Tuition: 14 lessons over a 15 week semester. Semester tuition total: \$770 for 30 minute lessons or \$1,050 for 45 minute lessons.

Voice Lesson Program enrollment can be cancelled at any time with 30-days notice. If you paid the full semester's tuition upfront, or in half, you will be refunded, within 30-days of your last session, for any remaining future scheduled lessons. Individual lessons cancelled prior to notice of program cancellation can not be refunded. Notice of cancellation must be sent to the instructor: Alanna Messier (alannamvocalstudio@gmail.com)

Payments: There are two ways you can pay tuition each semester. You can either pay the semester upfront(due September 1st) or split the payment in half (due September 1st and November 1st). I accept Venmo, Paypal, or checks as forms of payment. You will be emailed an invoice.

A \$50 deposit is required at the time of registration. After you have registered, we will contact you to schedule your lessons. Once your lessons have been scheduled, we will apply the deposit to your first invoice. If an acceptable lesson time can not be found, you can choose to cancel your registration and get your deposit refunded. Once the semester begins, deposits can no longer be refunded.

If you register for the Voice Lesson Program after the start of the semester, tuition will be adjusted based on the number of lessons left in the semester at a rate of \$55 per 30 minute lesson.

Rates: 30 min \$55 (single lesson) 45 min \$75 (single lesson)

On the first day of lessons each semester, a signed copy of my Policies and Agreement Form is required. This ensures that all students and families have reviewed and understood the studio guidelines.

Sign X_____